



Personnel Commission
AGENDA OF REGULAR MEETING
Wednesday, September 11, 2019 - 5:30 P.M.
Site 18, Room 125
37230 37th Street East, Palmdale, CA 93550

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mr. Don Wilson, Chairperson
Mrs. Deneese Thompson, Vice Chairperson
Mrs. Kathleen Duren, Commissioner
Ms. Mary Theus, Director, Personnel Commission

I. PRELIMINARY BUSINESS

ACTION

A. Approval of Regular Meeting Minutes – August 14, 2019

09-19/20

II. PUBLIC COMMENTS

- A. Comments Concerning Items on the Agenda
- B. Comments from Members of the General Public Regarding Non-Agenda Items

III. CONSENT AGENDA

Actions proposed for the Consent Agenda are items consistent with adopted rules and regulations of the Personnel Commission and are deemed routine in nature. They will be acted upon in one motion, without discussion, unless members of the Personnel Commission, staff, or a member in the audience requests an items removal. The item will be removed from the motion to approve and will be discussed immediately following the Consent Agenda.

ACTION

- A. Approval of Consent Agenda
 - 1. Ratification of Eligibility Lists
 - 2. Nullification of Eligibility List(s)
 - 3. Ratification of Transfers

10-19/20

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

ACTION

- A. Rescind Approval of Revision to Job Description and Salary Range Placement:
Facilities Planning Technician
- B. Rescind Approval of Revision to Job Description:
Transportation Technician
- C. Approval of Eligibility List With Less Than Three Ranks:
Bilingual Early Childhood Education Teacher Assistant

11-19/20

12-19/20

13-19/20

VI. INFORMATION/REPORTS

- A. Expenses Review:
 - 1. Year End, 2018-19
 - 2. July 1 – August 31, 2019

- B. Classified Update
- C. Director, Personnel Commission
- D. Comments from Commissioners

VII. RECESS TO CLOSED SESSION

- A. With respect to every item of business to be discussed in closed session, pursuant to Government Code, Section 54957
 - 1. Confidential/Personnel Matters
 - 2. Appeal of Rescission of Employment

VIII. RECONVENE TO OPEN SESSION

IX. REPORT OUT ACTIONS TAKEN (if any) IN CLOSED SESSION

- A. With respect to every item of business to be discussed in closed session, pursuant to Government Code, Section 54957
 - 1. Confidential/Personnel Matters
 - 2. Appeal of Rescission of Employment

X. DATE/TIME OF NEXT REGULAR PERSONNEL COMMISSION MEETING: October 9, 2019, at 5:30 P.M.

OPEN SESSION ADJOURNMENT _____ P.M.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Personnel Commission office at 661 285 2902. Notification 48 hours prior to the meeting will enable to the Commission to make reasonable arrangements to ensure accessibility to this meeting.

As of July 1, 2008, the District is required to make documents (revised or otherwise) distributed to the Personnel Commission within 72 hours of a meeting, simultaneously available for public review, provided such documents are not otherwise exempt from public disclosure. Such documents will be available for public review in the Personnel Commission office.

Personnel Commission Meeting
of the
Palmdale School District

Minutes of August 14, 2019 Scheduled Meeting

CALL TO ORDER

Chairperson Don Wilson called the meeting to order at 5:30 p.m., followed by the Pledge of Allegiance led by Mrs. Duren.

MEMBERS PRESENT

Mr. Don Wilson, Chairperson
Mrs. Deneese Thompson, Vice Chairperson
Mrs. Kathleen Duren, Commissioner

A quorum was present

STAFF PRESENT

Ms. Mary Theus, Director, Personnel Commission
Mrs. Susan McCormick, Administrative Secretary

PRELIMINARY BUSINESS

Mrs. Duren moved to approve the minutes of the July 10, 2019 meeting, with Mrs. Thompson providing a second, and discussion was called for. Hearing none, Mr. Wilson called for the vote and the motion carried with a 3-0 vote: Duren – Aye; Thompson – Aye; Wilson – Aye.

**PUBLIC COMMENTS CONCERNING
AGENDA ITEMS**

Gilbert Borquez, Maintenance Worker II-Certified and CSEA Negotiating Team member, addressed the Commission regarding the proposed revision to the salary range for the Facilities Planning Technician classification. After recapping the history of discussions for this and other positions, he reiterated the Union's position that Classified salaries should be a negotiated item. He also noted that the salary range proposed by the Union differs from that which is before the Commission on this evening's agenda.

Ryan Beardsley, Assistant Superintendent, Human Resources, spoke regarding the Facilities Planning Technician classification. He acknowledged that there were classifications overlooked in previous negotiations and noted that the District was working toward rectifying those on an as-needed basis. He also stated that since the duties of the Facilities Planning Technician have been updated, the salary should be as well.

Dr. Frances Ufondu, Chief Business Officer, also addressed the Commissioners regarding the Facilities Planning Technician classification. She noted that the District accommodated the Union's requests in recent negotiations. Dr. Ufondu also stressed the urgency of the need for a Facilities Planning Technician, and that the salary must be commensurate with the duties and responsibilities in order to secure an adequately qualified candidate.

Al Tsai, Facilities Administrator, addressed the need for a highly qualified Facilities Planning Technician. He also shared that the District has over \$220M in building projects and there is an urgent need for someone to facilitate these and other projects.

Katie Troncoso, Child Nutrition Manager, shared her experience as a member of CSEA's negotiating team, noting that in her six years the District has not brought up the Facilities Planning Technician classification. She shared the Union's overall feeling that the Commission's attempt to change the salary range at this time sends the negative implication that this one position takes precedence over all others.

Trish Ratcliff, School Secretary, thanked the Commission for considering changes to the Bilingual Typist Clerk classification.

**PUBLIC COMMENTS CONCERNING
NON-AGENDA ITEMS**

None.

CONSENT AGENDA

Mrs. Duren moved to approve the Consent Agenda as presented, with Mrs. Thompson providing a second, and discussion was called for. Hearing none, Mr. Wilson called for the vote, and the motion carried with a 3-0 vote:
Duren – Aye; Thompson – Aye; Wilson - Aye.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Approval of Revision to Job Description – Bilingual Typist Clerk

Mrs. Duren moved to approve the revision to the Bilingual Typist Clerk job description as presented, with Mrs. Thompson providing a second, and discussion was called for. Ms. Theus provided a point of clarification that the only change is in item number 10 of the description, and that training is provided to all clerical staff performing health-related duties. With no further discussion, Mr. Wilson called for the vote and the motion carried with a 3-0 vote:
Duren – Aye; Thompson – Aye; Wilson – Aye.

**Approval of Revision to Classification Salary Range – Facilities
Planning Technician**

Mrs. Duren moved to approve the revision to the classification salary range as presented, with Mrs. Thompson providing a second, and discussion was called for. Mrs. Duren shared her history of having held the Facilities Planning Technician position and noted that the duties and responsibilities cannot be effectively managed by persons in various classifications. Mrs. Duren emphasized that she remains steadfast in her opinion that the District should first implement the Commission's recommendations for internal equity of salaries. Yet, the

Commission should not hinder the District's ability to conduct business, especially when there are costly projects at stake. She further stated that, while finding this to be a very difficult decision, for the good of the District she will vote to approve the proposed salary. With no further discussion, Mr. Wilson called for the vote and the motion carried with a 3-0 vote:
Duren – Aye; Thompson – Aye; Wilson – Aye.

Approval of Purchase Over \$500 (Office Chairs)

Mrs. Thompson moved to approve the purchase over \$500 as presented, with Mrs. Duren providing a second, and discussion was called for. Hearing none, Mr. Wilson called for the vote, and the motion was carried with a 3-0 vote:
Duren – Aye; Thompson – Aye; Wilson – Aye.

Approval of Initial Salary Placement – Occupational Therapist

Mrs. Thompson moved to approve the initial salary placement as presented, with Mrs. Duren providing a second, and discussion was called for. After a point of clarification, the vote was called for and the motion carried with a 3-0 vote:
Duren – Aye; Thompson – Aye; Wilson – Aye.

INFORMATION / REPORTS

Ms. Theus presented the Classified Update, and noted that the position of Facilities Planning Technician will be posted again.

Ms. Theus shared the Personnel Commission staff's experience assisting Chaparral in their first day arrival procedures. It went very smoothly. She also noted that the school's Noon Duty staff is super.

Mrs. Duren commented that she had not been able to participate in first day activities this year, but was pleased to hear it went so well.

Mrs. Thompson shared that David G Millen was very busy this morning, but went well.

Mr. Wilson also shared his report that Dos Caminos' first day had gone very smoothly as well

RECESS TO CLOSED SESSION

None.

NEXT MEETING

The next regular meeting of the Personnel Commission is scheduled for September 11, 2019 at 5:30 P.M. in Room 125 at Site 18.

ADJOURNMENT

On a motion made by Mrs. Thompson, the meeting was adjourned at 6:13 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mary Theus". The signature is fluid and cursive, with the first name "Mary" and last name "Theus" clearly distinguishable.

Mary Theus
Interim Director, Personnel Commission

APPROVED:

Don Wilson, Chairperson

Deneese Thompson, Vice Chairperson

Kathleen Duren, Commissioner



Palmdale School District

Launching a lifetime of learning

Personnel Commission

37230 37th Street East

Palmdale, CA 93550

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Kathleen Duren, Commissioner

Deneese Thompson, Commissioner

Don Wilson, Commissioner

Mary Theus, Interim Director

Classified Update for August 14, 2019

Testing Status:

Accounting Clerk I	Exam date pending
Campus Security Assistant	Exam date pending
Facilities Planning Technician	Exam date pending
Instructional Assistant I	Written exam 8/14, 8/15, 8/16
IT Technician	QAI date pending
Parent/Community Liaison	QAI 08/23/19
Personnel Administrative Clerk	Exam date pending

Postings:

Bilingual ECE Teacher Assistant	Continuous
Child Nutrition Assistant III	Closes 08/15/19
ECE Teacher Assistant	Continuous
Occupational Therapist	Continuous
Paraeducator-Certified Interpreter I/II	Continuous

PERSONNEL COMMISSION

**PALMDALE SCHOOL DISTRICT
PERSONNEL COMMISSION
September 11, 2019**

CLASSIFIED RECRUITMENT SUMMARY REPORT

Job Classification	Open Date	Close Date	Written Exam Date	QAI Date	Number of Applicants	Number Passed MQs	Number Passed Written	Passed Performance	Number Passed QAI	Number Eligible	Effective Date	Expiration Date	Merged *Yes/No	Total # of Ranks
ECE Teacher Assistant	07/01/19	Continuous	07/09/19 08/20/19	08/23/19	57	5	4	NA	4	4	08/30/19	08/29/20	*Yes	6
Instructional Assistant I	07/22/19	08/09/19	08/14/19	NA	96	60	44	NA	NA	44	08/16/19	08/15/20	*Yes	13
Parent/Community Liaison	04/24/19	05/14/19	06/19/19	08/23/19	84	41	20	23	17	17	08/27/19	08/26/20	No	9

*Only new eligibles have the expiration date of the merged eligibility list; previous eligibles maintain the original expiration date.

This certifies the eligibility list process is complete and in compliance with pertinent Education Codes (merit system) and Personnel Commission Rules and Regulations.



Mary Theus
Director, Personnel Commission

9/5/19

Date

PALMDALE SCHOOL DISTRICT

PERSONNEL COMMISSION

AGENDA ITEM

DATE September 11, 2019 _____ REPORT

TO: Personnel Commission X ACTION

FROM: Mary Theus
Director, Personnel Commission

RE: NULLIFICATION OF ELIGIBILITY LIST(S)

STATUS

The eligibility list(s) for the following classifications have expired or have insufficient ranks remaining.

Job Classification	Effective Date	Expiration Date
Bilingual ECE Teacher Assistant	07/17/19	07/16/20
ECE Teacher Assistant	07/17/19	07/16/20
Instructional Assistant I	04/10/19	04/09/20

RECOMMENDATION

It is recommended that the eligibility list(s) stated above be nullified.

MT: smc
10-19/20

AGENDA ITEM

MT:smc
10-19/20

Transfers and Reassignments

09/11/19

	<u>Employee Name</u>	<u>Effective Date</u>	<u>Classification(s)</u>	<u>Comments</u>
a.	Allen, Jamila J.	08/07/19	From Instructional Assistant I, 5.75 hrs/182 days (TW), to School Secretary, 8.0 hrs/11 mo. (TA)	Promotion Replacement for Guadalupe Ordaz
b.	Arrese Panduro, Dally	08/08/19	Bilingual Early Childhood Education Teacher Assistant, from 3.75 hrs/185 days to 5.75 hrs/185 days (Site 18)	Growth Increase in hours by seniority
c.	Barrios, Rosa	08/14/19	Special Education Instructional Assistant I, 6.5 hrs/182 days, from (SH) to (CA)	Reassignment due to elimination of position Replacement for Kristina Mendoza
d.	Carrillo, Raymond	08/14/19	Paraeducator - Moderate to Severe, 7.0 hrs/182 days, from (PDC) to (PDC) (reassignment to same site)	Growth Reassignment due to elimination of position
e.	Christiansen, Loretta	08/14/19	Special Education Instructional Assistant II, 6.5 hrs/182 days, from (DC) to (CH)	Growth Reassignment due to elimination of position
f.	Clark, Jalen K.	08/06/19	From Instructional Assistant I, 5.75 hrs/182 days (OT) to Library Aide, 4.0 hrs/10 mo. (SH)	Promotion Replacement for Jeannie Ma
g.	Cruz, Alejandra	08/14/19	Child Nutrition Assistant I, 3.0 hrs/182 days, from (Site 18) to (CH)	Reassignment due to elimination of position Replacement for Nora Rivas
h.	Garcia, Emidio	08/07/19	From Accounting Clerk II (Fiscal) to Accounting/Data Processing Technician (Fiscal) 8.0 hrs/12 mo.	Promotion Replacement for Debra Van Holton
i.	Gentz, Michelle	08/05/19	Personnel Administrative Clerk, from 4.0 hrs/12 mos (HR) to 8.0 hrs/12 mos (HR)	Increase in hours by seniority Replacement for Jacqueline Hernandez
j.	Guerrero, Karen	08/08/19	From Bilingual Early Childhood Education Teacher Assistant (OC) to Early Childhood Education Teacher Assistant (OC), 3.75 hrs/185 days	Voluntary Lateral Transfer Replacement for Celina Guzman
k.	Hill, Shamar	08/14/19	Special Education Instructional Assistant I, 6.5 hrs/182 days, from (LA) to (SAGE)	Reassignment due to elimination of position Replacement for Renee Haynes
l.	Jerry, Saira	08/08/19	Bilingual Early Childhood Education Teacher Assistant, from 3.75 hrs/185 days to 5.75 hrs/185 days (Site 18)	Growth Increase in hours by seniority
n.	Krekemeyer, Sarah	08/14/19	Paraeducator-Moderate to Severe, 6.5 hrs/182 days, from (CA) to (BV)	Growth Reassignment due to elimination of position

Transfers and Reassignments

09/11/19

o.	Lara, Monica	08/08/19	Bilingual Early Childhood Education Teacher Assistant, from 3.75 hrs/185 days to 5.75 hrs/185 days (Site 18)	Growth Increase in hours by seniority
p.	Lee, Raymond	08/19/19	Custodian I, from 4.0 hrs/12 mos (OT) to 8.0 hrs/12 mos (DW)	Increase in hours by seniority Replacement for Steven Vollmer
q.	Lopez, Darlene A.	08/14/19	Special Education Instructional Assistant I, 5.75 hrs/182 days, from (DGM) to (BS)	Reassignment due to elimination of position Replacement for Clara Vara Escamilla
r.	Mesa, Cynthia	08/08/19	Early Childhood Education Teacher Assistant, from 3.75 hrs/185 days (TA) to 5.75 hrs/185 days (TA)	Growth Increase in hours by seniority
s.	Ordaz, Jose	08/14/19	Child Nutrition Assistant I, 3.0 hrs/182 days, from (Site 18) to (CH)	Reassignment due to elimination of position Replacement for Kenia Jauregui
t.	Quintanilla, Miriam	08/14/19	Child Nutrition Assistant I, 3.0 hrs/182 days, from (Site 18) to (TW)	Reassignment due to elimination of position Replacement for Irene Lopez
u.	Reddig, Rita	08/14/19	Paraeducator - Moderate to Severe, 6.5 hrs/182 days, from (DW) to (DW) (reassignment to same site)	Growth Reassignment due to elimination of position
v.	Robateau, Helen	08/08/19	Early Childhood Education Teacher Assistant, from 3.75 hrs/185 days (TA) to 5.75 hrs/185 days (TA)	Growth Increase in hours by seniority
w.	Rodriguez, Debra	08/08/19	Early Childhood Education Teacher Assistant, from 3.75 hrs/185 days (Site 18) to 5.75 hrs/185 days (Site 18)	Growth Increase in hours by seniority
x.	Sanchez, Karla	8/8/2019	From Bilingual Typist Clerk, 5.75 hrs/10 mo. (DR) to Administrative Secretary, 8.0 hrs/12 mo. (M & O)	Growth
y.	Terry, Samantha	08/08/19	Early Childhood Education Teacher Assistant, from 3.75 hrs/185 days (TA) to 5.75 hrs/185 days (Site 18)	Growth Increase in hours by seniority
z.	Thompson, Sylvia	08/08/19	Early Childhood Education Teacher Assistant, from 3.75 hrs/185 days (MQ) to 5.75 hrs/185 days (Site 18)	Growth Increase in hours by seniority
aa.	Whitehall, Dawn	08/08/19	Early Childhood Education Teacher Assistant, from 3.75 hrs/185 days (TA) to 5.75 hrs/185 days (YU)	Growth Increase in hours by seniority

PALMDALE SCHOOL DISTRICT

PERSONNEL COMMISSION

AGENDA ITEM

DATE September 11, 2019 _____ REPORT

TO: Personnel Commission _____ X ACTION

FROM: Mary Theus
Director, Personnel Commission

RE: RESCIND APPROVAL OF REVISED JOB DESCRIPTION AND SALARY RANGE ADJUSTMENT:
FACILITIES PLANNING TECHNICIAN

BACKGROUND

The Personnel Commission ("Commission") approved a proposed revision to the job description for Facilities Planning Technician at its June 26, 2019, regular meeting. Subsequent approval by the Commission to adjust the salary placement to range 38 of the classified salary schedule occurred at the August 14, 2019, regular meeting. The Commission's considerations and actions were based upon information that signified a negotiated agreement between the District and CSEA was in place.

STATUS

Recent communication shows the Personnel Commission received erroneous information that an agreement was reached through bargaining between the District and CSEA for the proposed revision and salary adjustment. While both the District and CSEA agreed to present this classification to the Personnel Commission, in actual fact, negotiations had not concluded and a tentative agreement has not been reached.

RECOMMENDATION

As advised by the Commission's legal counsel, it is recommended that the Commission rescind its preceding action to approve the job description revision and salary range adjustment for Facilities Planning Technician, and expunge said actions from record. Consequently, the prior version of the job description will be reinstated.

MT:smc
11-19/20

PALMDALE SCHOOL DISTRICT

PERSONNEL COMMISSION

AGENDA ITEM

DATE September 11, 2019 _____ REPORT

TO: Personnel Commission _____ X ACTION

FROM: Mary Theus
Director, Personnel Commission

RE: RESCIND APPROVAL OF REVISED JOB DESCRIPTION:
TRANSPORTATION TECHNICIAN

BACKGROUND

The Personnel Commission ("Commission") approved a proposed revision to the job description for Transportation Technician at its June 26, 2019, regular meeting. The Commission's consideration and action was based upon information that signified a negotiated agreement between the District and CSEA was in place.

STATUS

Recent communication shows the Personnel Commission received erroneous information that an agreement was reached through bargaining between the District and CSEA for the proposed revision. While both the District and CSEA agreed to present this classification to the Personnel Commission, in actual fact, negotiations had not concluded and a tentative agreement has not been reached.

RECOMMENDATION

As advised by the Commission's legal counsel, it is recommended that the Commission rescind its preceding action to approve the job description revision for Transportation Technician, and expunge said action from record. Consequently, the prior version of the job description will be reinstated.

MT:smc
12-19/20

PALMDALE SCHOOL DISTRICT

PERSONNEL COMMISSION

AGENDA ITEM

DATE September 11, 2019 _____ REPORT
TO: Personnel Commission _____ X ACTION
FROM: Mary Theus
Director, Personnel Commission
RE: APPROVAL OF ELIGIBILITY LIST WITH LESS THAN THREE RANKS:
Bilingual Early Childhood Education Teacher Assistant

BACKGROUND

A primary function of the Personnel Commission is to recruit and select qualified candidates for employment with the District based on the merit system. Through the selection process, candidates are tested and ranked on the basis of their overall knowledge, skills, and abilities.

STATUS

Recruitment efforts for the classification of Bilingual Early Childhood Education Teacher Assistant are challenging. This is a position that is posted continuously and difficult to fill because of the minimum qualifications.

To support the Early Childhood Education needs of the District, it is requested that an eligibility list be approved when a qualified candidate is identified.

RECOMMENDATION

It is recommended that the Personnel Commission approve the eligibility list for Bilingual Early Childhood Education Teacher Assistant with two eligibles.

**PALMDALE SCHOOL DISTRICT
PERSONNEL COMMISSION
September 11, 2019**

CLASSIFIED RECRUITMENT SUMMARY REPORT

Job Classification	Open Date	Close Date	Written Exam Date	QAI Date	Number of Applicants	Number Passed MQs	Number Passed Written	Passed Performance	Number Passed QAI	Number Eligible	Effective Date	Expiration Date	Merged *Yes/No	Total # of Ranks
Bilingual ECE Teacher Assistant	07/01/19	Cont.	08/20/19	08/23/19	38	3	3	NA	2	2	08/30/19	08/29/20	Yes	2

*Only new eligibles have the expiration date of the merged eligibility list; previous eligibles maintain the original expiration date.

This certifies the eligibility list process is complete and in compliance with pertinent Education Codes (merit system) and Personnel Commission Rules and Regulations.



Mary Theus
Director, Personnel Commission

8/30/19

Date

PALMDALE SCHOOL DISTRICT

PERSONNEL COMMISSION

AGENDA ITEM

DATE: September 11, 2019 X REPORT
TO: Personnel Commission ACTION
FROM: Mary Theus
Director, Personnel Commission
RE: MONTHLY EXPENSES REVIEW

BACKGROUND

Attached are the expenses as captured by Infinite Visions for the dates listed at the top of the report. Expenses are categorized by Object code.

STATUS

This action supports student achievement by procuring supplies, materials, equipment and services while ensuring that district funds are being managed in accordance with all applicable state and federal laws and Board policy.

The Commissioners will review transactions entered into by the Personnel Commission Director or employees delegated with the authority to procure supplies, materials, apparatus, equipment, and services.

RECOMMENDATION

It is recommended that the Personnel Commission review the monthly expenses as presented by the attached report from Infinite Visions.

MT:smc

Palmdale School District

Personnel Commission 230

From Date: 7/1/2018

To Date: 6/30/2019

Fiscal Year: 2018-2019

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
Transaction Detail (Standard)										
<u>Reference Number</u>	<u>Requisition Number</u>	<u>PO/Ship Number</u>	<u>Description</u>	<u>Name</u>	<u>Journal</u>	<u>Amount</u>				
1254	0	0	ZHRSE4D001	dlvanholton	Adjusting	\$773.64				
2074	0	0	ZHRSE4F001	dlvanholton	Adjusting	\$773.64				
2496	0	0	ZHRSE4H001	dlvanholton	Adjusting	\$773.64				
2970	0	0	ZHRSE4J001	dlvanholton	Adjusting	\$773.64				
3452	0	0	ZHRSE4L001	dlvanholton	Adjusting	\$773.64				
3712	0	0	ZHRSE4N001	dlvanholton	Adjusting	\$773.64				
4752	0	0	ZHRSE4P001	dlvanholton	Adjusting	\$773.64				
5225	0	0	ZHRSE4R001	dlvanholton	Adjusting	\$773.64				
5797	0	0	ZHRSE4T001	wscott	Adjusting	\$773.64				
6424	0	0	ZHRSE4V001	adslade	Adjusting	\$773.64				
Detail Total:						\$7,736.40				
01.0.00000.0.00000.74400.4320. Supplies			\$8,800.00	\$0.00	\$8,800.00	\$3,870.36	\$3,870.36	\$4,929.64	\$0.00	\$4,929.64 56.02%
2300000										

Palmdale School District

Personnel Commission 230

From Date: 7/1/2018

To Date: 6/30/2019

Fiscal Year: 2018-2019

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
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Transaction Detail (Standard)

Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount
	17	11	Warehouse Posting	Personnel Commission	Warehouse	\$482.19
	151	122	Warehouse Posting	Personnel Commission	Warehouse	\$183.33
10042018	91103	191047	AP POSTING	VINCE'S PIZZA & GRILL	Accounts Payable	\$25.48
2397	0	0	SPECIAL SALES FOR PERSONNEL COMMISSION - INVOICE #PC110618	amavalos	Adjusting	\$14.00
7192018	91103	191047	AP POSTING	VINCE'S PIZZA & GRILL	Accounts Payable	\$24.19
8032018PC	91103	191047	AP POSTING	VINCE'S PIZZA & GRILL	Accounts Payable	\$31.36
8202018	91103	191047	AP POSTING	VINCE'S PIZZA & GRILL	Accounts Payable	\$23.32
8232018	91103	191047	AP POSTING	VINCE'S PIZZA & GRILL	Accounts Payable	\$31.53
8292018	91103	191047	AP POSTING	VINCE'S PIZZA & GRILL	Accounts Payable	\$33.33
AUG2018	91105	191192	AP POSTING	STATER BROTHERS MARKETS	Accounts Payable	\$121.36
PC8102018	91103	191047	AP POSTING	VINCE'S PIZZA & GRILL	Accounts Payable	\$35.98
PINV0444320	90854	190968	AP POSTING	SOUTHWEST SCHOOL & OFFICE	Accounts Payable	\$532.24
PINV0467689	92022	192043	AP POSTING	SOUTHWEST SCHOOL & OFFICE	Accounts Payable	\$78.68
PINV0502938	93088	193101	AP POSTING	SOUTHWEST SCHOOL & OFFICE	Accounts Payable	\$561.18
PINV0503507	93088	193101	AP POSTING	SOUTHWEST SCHOOL & OFFICE	Accounts Payable	\$306.60
PINV0551809	94944	194751	AP POSTING	SOUTHWEST SCHOOL & OFFICE	Accounts Payable	\$1,016.28
PINV0566806	96515	196197	AP POSTING	SOUTHWEST SCHOOL & OFFICE	Accounts Payable	\$195.47
PINV0570016	96515	196197	AP POSTING	SOUTHWEST SCHOOL & OFFICE	Accounts Payable	\$74.96
PINV0538978	94944	194751	AP POSTING	SOUTHWEST SCHOOL & OFFICE	Accounts Payable	\$98.88
Detail Total:						\$3,870.36

Encumbrance Detail (Standard)

Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount
0	90854	190968	SOUTHWEST SCHOOL & OFFICE			\$0.00
0	91103	191047	VINCE'S PIZZA & GRILL			\$0.00
0	91105	191192	STATER BROTHERS MARKETS			\$0.00
0	92022	192043	SOUTHWEST SCHOOL & OFFICE			\$0.00
0	93088	193101	SOUTHWEST SCHOOL & OFFICE			\$0.00
0	94944	194751	SOUTHWEST SCHOOL & OFFICE			\$0.00
0	96515	196197	SOUTHWEST SCHOOL & OFFICE			\$0.00
0	17	11	Personnel Commission			\$0.00
0	151	122	Personnel Commission			\$0.00
Detail Total:						\$0.00

01.0.00000.0.00000.74400.4380, Supplies-Technology	\$1,950.00	\$0.00	\$1,950.00	\$555.72	\$555.72	\$1,394.28	\$0.00	\$1,394.28	71.50%
2300000									

Transaction Detail (Standard)

Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount
IE9028163	94571	194629	AP POSTING	CONVERGEONE, INC.	Accounts Payable	\$555.72
Detail Total:						\$555.72

Encumbrance Detail (Standard)

Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount
0	94571	194629		CONVERGEONE, INC.		\$0.00
Detail Total:						\$0.00

01.0.00000.0.00000.74400.4420, Non Cap Asset	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
2300000									

Palmdale School District

Personnel Commission 230

From Date: 7/1/2018

To Date: 6/30/2019

Fiscal Year: 2018-2019

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
01.0.00000.0.00000.74400.4480.2300000	Non Cap Asset Technology	\$17,671.00	\$0.00	\$17,671.00	\$15,182.97	\$15,182.97	\$2,488.03	\$0.00	\$2,488.03	14.08%

Transaction Detail (Standard)

Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount
IHWIP903735	94567	194552	AP POSTING	CONVERGEONE, INC.	Accounts Payable	\$15,182.97
Detail Total:						\$15,182.97

Encumbrance Detail (Standard)

Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount
0	94567	194552		CONVERGEONE, INC.		\$0.00
Detail Total:						\$0.00

01.0.00000.0.00000.74400.5210.2300000	Mileage	\$2,000.00	\$0.00	\$2,000.00	\$482.37	\$482.37	\$1,517.63	\$0.00	\$1,517.63	75.88%
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Transaction Detail (Standard)

Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount
APR19MILG	0	0	AP POSTING	THEUS, MARY	Accounts Payable	\$76.21
JULYAUG2018MILG	0	0	AP POSTING	THEUS, MARY	Accounts Payable	\$115.70
JUN19MILG	0	0	AP POSTING	THEUS, MARY	Accounts Payable	\$24.59
JUNE2018MILG	0	0	AP POSTING	THEUS, MARY	Accounts Payable	\$23.11
MAR19MILG	0	0	AP POSTING	THEUS, MARY	Accounts Payable	\$56.32
MAY19MILG	0	0	AP POSTING	THEUS, MARY	Accounts Payable	\$67.63
SEPTOCT2018MILG	0	0	AP POSTING	THEUS, MARY	Accounts Payable	\$118.81
Detail Total:						\$482.37

01.0.00000.0.00000.74400.5220.2300000	Conferences/Mileage	\$13,451.00	\$0.00	\$13,451.00	\$10,015.69	\$10,015.69	\$3,435.31	\$0.00	\$3,435.31	25.54%
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Palmdale School District

Personnel Commission 230

From Date: 7/1/2018

To Date: 6/30/2019

Fiscal Year: 2018-2019

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
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Transaction Detail (Standard)

Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount
CF19130MI	19160	19162	AP POSTING	CONFERENCES	Accounts Payable	\$82.84
CF19130MI2	19160	19162	AP POSTING	CONFERENCES	Accounts Payable	\$82.84
CF19130RG	19160	19162	AP POSTING	CONFERENCES	Accounts Payable	\$140.00
CF19142MI	19161	19163	AP POSTING	CONFERENCES	Accounts Payable	\$169.36
CF19142MI2	19161	19163	AP POSTING	CONFERENCES	Accounts Payable	\$170.52
CF19142MI3	19161	19163	AP POSTING	CONFERENCES	Accounts Payable	\$176.32
CF19142MI4	19161	19163	AP POSTING	CONFERENCES	Accounts Payable	\$169.36
CF19142RG	19161	19163	AP POSTING	CONFERENCES	Accounts Payable	\$1,160.00
CF19175LG	19167	19166	AP POSTING	CONFERENCES	Accounts Payable	\$907.92
CF19175LG2	19167	19166	AP POSTING	CONFERENCES	Accounts Payable	\$680.94
CF19175LG3	19167	19166	AP POSTING	CONFERENCES	Accounts Payable	\$680.94
CF19175LG4	19167	19166	AP POSTING	CONFERENCES	Accounts Payable	\$680.94
CF19175LG5	19167	19166	AP POSTING	CONFERENCES	Accounts Payable	\$680.94
CF19175MIML	19167	19166	AP POSTING	CONFERENCES	Accounts Payable	\$185.15
CF19175ML	19167	19166	AP POSTING	CONFERENCES	Accounts Payable	\$15.09
CF19175ML2	19167	19166	AP POSTING	CONFERENCES	Accounts Payable	\$81.89
CF19175ML3	19167	19166	AP POSTING	CONFERENCES	Accounts Payable	\$90.82
CF19175RG	19167	19166	AP POSTING	CONFERENCES	Accounts Payable	\$1,580.00
CF19281LG	19260	19260	AP POSTING	CONFERENCES	Accounts Payable	\$1,489.82
CF19281RG	19260	19260	AP POSTING	CONFERENCES	Accounts Payable	\$790.00
Detail Total:						\$10,015.69

Encumbrance Detail (Standard)

Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount
0	19160	19162		CONFERENCES		\$0.00
0	19161	19163		CONFERENCES		\$0.00
0	19167	19166		CONFERENCES		\$0.00
0	19260	19260		CONFERENCES		\$0.00
0	92626	192652		PCASC		\$0.00
Detail Total:						\$0.00

01.0.00000.0.00000.74400.5310. District Membership 23000000	\$3,350.00	\$0.00	\$3,350.00	\$3,350.00	\$3,350.00	\$0.00	\$0.00	\$0.00	0.00%
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Transaction Detail (Standard)

Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount
201819035	90514	190784	AP POSTING	PCASC	Accounts Payable	\$100.00
3648	190056	190428	AP POSTING	CODESP	Accounts Payable	\$2,050.00
58201819	190055	190429	AP POSTING	CSPCA.	Accounts Payable	\$1,200.00
Detail Total:						\$3,350.00

Encumbrance Detail (Standard)

Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount
0	90514	190784		PCASC		(\$100.00)
0	190055	190429		CSPCA.		(\$1,200.00)
0	190056	190428		CODESP		(\$2,050.00)
Detail Total:						(\$3,350.00)

01.0.00000.0.00000.74400.5712. Direct Costs-Printing 23000000	\$452.00	\$0.00	\$452.00	\$451.75	\$451.75	\$0.25	\$0.00	\$0.25	0.06%
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Palmdale School District

Personnel Commission 230

From Date: 7/1/2018

To Date: 6/30/2019

Fiscal Year: 2018-2019

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
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Transaction Detail (Standard)										
Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount				
1312	0	0	JE190103 REPROGRAPHICS CHARGEBACKS JULY 2018	amodlin	Adjusting	\$41.00				
1325	0	0	JE190104 REPROGRAPHICS CHARGEBACKS AUGUST 2018	amodlin	Adjusting	\$197.00				
2984	0	0	JE190268 REPROGRAPHICS CHARGEBACKS SEPT 2018	amodlin	Adjusting	\$30.00				
2986	0	0	JE190269 REPROGRAPHICS OCT 2018	amodlin	Adjusting	\$33.00				
3206	0	0	JE190315 REPROGRAPHICS CHARGEBACKS NOVEMBER 2018	amodlin	Adjusting	\$115.00				
5254	0	0	JE190530 REPROGRAPHICS CHARGEBACKS MARCH 2019	amodlin	Adjusting	\$30.00				
6344	0	0	JE190631 REPROGRAPHICS JUNE 2019	amodlin	Adjusting	\$5.75				
Detail Total:						\$451.75				

01.0.00000.0.00000.74400.5719. Direct Costs-Mailing Services	\$500.00	\$0.00	\$500.00	\$435.67	\$435.67	\$64.33	\$0.00	\$64.33	12.87%
2300000									

Transaction Detail (Standard)										
Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount				
1308	0	0	JE190107 POSTAGE CHARGEBACKS JULY 2018	amodlin	Adjusting	\$47.17				
1309	0	0	JE190108 POSTAGE CHARGEBACKS AUGUST 2018	amodlin	Adjusting	\$42.58				
1700	0	0	JE190155 POSTAGE CHARGEBACKS SEPTEMBER 2018	amodlin	Adjusting	\$38.89				
2232	0	0	JE190209 POSTAGE CHARGEBACKS OCTOBER 2018	amodlin	Adjusting	\$50.68				
3078	0	0	JE190284 POSTAGE CHARGEBACKS NOVEMBER 2018	amodlin	Adjusting	\$54.92				
3079	0	0	JE190285 POSTAGE CHARGEBACKS DECEMBER 2018	amodlin	Adjusting	\$34.64				
4836	0	0	JE190490 POSTAGE CHARGEBACKS JANUARY 2019	amodlin	Adjusting	\$28.99				
4837	0	0	JE190491 POSTAGE CHARGEBACKS FEBRUARY 2019	amodlin	Adjusting	\$20.15				
4838	0	0	JE190492 POSTAGE CHARGEBACKS MARCH 2019	amodlin	Adjusting	\$20.00				
5176	0	0	JE190513 POSTAGE CHARGEBACKS APRIL 2019	amodlin	Adjusting	\$18.15				
5845	0	0	JE190585 POSTAGE CHARGEBACKS MAY 2019	amodlin	Adjusting	\$16.00				
6276	0	0	JE190628 POSTAGE CHARGEBACKS JUNE 2019	amodlin	Adjusting	\$63.50				
Detail Total:						\$435.67				

01.0.00000.0.00000.74400.5810. Advertising - Legal	\$9,940.00	\$0.00	\$9,940.00	\$3,969.85	\$3,969.85	\$5,970.15	\$0.00	\$5,970.15	60.06%
2300000									

Palmdale School District

Personnel Commission 230

From Date: 7/1/2018

To Date: 6/30/2019

Fiscal Year: 2018-2019

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
Transaction Detail (Standard)										
Reference Number	Requisition Number	PO/Ship Number	Description		Name		Journal		Amount	
18123PD	92812	192786	AP POSTING		SCHOOL NEWS ROLL CALL, LLC		Accounts Payable		\$263.00	
18126PD	93826	193676	AP POSTING		SCHOOL NEWS ROLL CALL, LLC		Accounts Payable		\$263.00	
19130PD	95423	195194	AP POSTING		SCHOOL NEWS ROLL CALL, LLC		Accounts Payable		\$263.00	
19133PD	96727	196421	AP POSTING		SCHOOL NEWS ROLL CALL, LLC		Accounts Payable		\$263.00	
300014607	91602	191801	AP POSTING		A V PRESS		Accounts Payable		\$177.05	
300018883	92413	192445	AP POSTING		A V PRESS		Accounts Payable		\$159.19	
300028390	93096	193028	AP POSTING		A V PRESS		Accounts Payable		\$159.19	
300052003	94385	194146	AP POSTING		A V PRESS		Accounts Payable		\$162.54	
300064937	95033	194758	AP POSTING		A V PRESS		Accounts Payable		\$185.76	
300074029	96287	195886	AP POSTING		A V PRESS		Accounts Payable		\$154.80	
300084979	96684	196335	AP POSTING		A V PRESS		Accounts Payable		\$139.32	
3263432	92772	192690	AP POSTING		BOXWOOD TECHNOLOGY INC		Accounts Payable		\$280.00	
3263432	92461	192425	AP POSTING		ACSA FOUNDATION FOR EDUC ADMN		Accounts Payable		\$280.00	
3263432	92461	192425	VOID: Wrong vendor		ACSA FOUNDATION FOR EDUC ADMN		Accounts Payable		(\$280.00)	
3281987	93834	193712	AP POSTING		BOXWOOD TECHNOLOGY INC		Accounts Payable		\$200.00	
3283684	93025	193002	AP POSTING		BOXWOOD TECHNOLOGY INC		Accounts Payable		\$150.00	
3318052	94027	193892	AP POSTING		BOXWOOD TECHNOLOGY INC		Accounts Payable		\$150.00	
3318709	94038	193893	AP POSTING		BOXWOOD TECHNOLOGY INC		Accounts Payable		\$200.00	
3349174	95022	194774	AP POSTING		BOXWOOD TECHNOLOGY INC		Accounts Payable		\$200.00	
3349182	95023	194775	AP POSTING		BOXWOOD TECHNOLOGY INC		Accounts Payable		\$450.00	
3385669	96722	196420	AP POSTING		BOXWOOD TECHNOLOGY INC		Accounts Payable		\$150.00	
							Detail Total:		\$3,969.85	
Encumbrance Detail (Standard)										
Reference Number	Requisition Number	PO/Ship Number	Description		Name		Journal		Amount	
0	91602	191801			A V PRESS				\$0.00	
0	91961	192030			A V PRESS				\$0.00	
0	92413	192445			A V PRESS				\$0.00	
0	92461	192425			ACSA FOUNDATION FOR EDUC ADMN				\$0.00	
0	92772	192690			BOXWOOD TECHNOLOGY INC				\$0.00	
0	92812	192786			SCHOOL NEWS ROLL CALL, LLC				\$0.00	
0	93025	193002			BOXWOOD TECHNOLOGY INC				\$0.00	
0	93096	193028			A V PRESS				\$0.00	
0	93826	193676			SCHOOL NEWS ROLL CALL, LLC				\$0.00	
0	93834	193712			BOXWOOD TECHNOLOGY INC				\$0.00	
0	94027	193892			BOXWOOD TECHNOLOGY INC				\$0.00	
0	94038	193893			BOXWOOD TECHNOLOGY INC				\$0.00	
0	94385	194146			A V PRESS				\$0.00	
0	95022	194774			BOXWOOD TECHNOLOGY INC				\$0.00	
0	95023	194775			BOXWOOD TECHNOLOGY INC				\$0.00	
0	95033	194758			A V PRESS				\$0.00	
0	95423	195194			SCHOOL NEWS ROLL CALL, LLC				\$0.00	
0	96287	195886			A V PRESS				\$0.00	
0	96684	196335			A V PRESS				\$0.00	
0	96722	196420			BOXWOOD TECHNOLOGY INC				\$0.00	
0	96727	196421			SCHOOL NEWS ROLL CALL, LLC				\$0.00	
							Detail Total:		\$0.00	

Palmdale School District

Personnel Commission 230

From Date: 7/1/2018

To Date: 6/30/2019

Fiscal Year: 2018-2019

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
01.0.00000.0.00000.74400.5822.2300000	Legal Expenses	\$152,559.00	\$0.00	\$152,559.00	\$47,589.40	\$47,589.40	\$104,969.60	\$17,410.60	\$87,559.00	57.39%

Transaction Detail (Standard)

Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount
593981	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$217.00
593982	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$692.00
593983	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$961.00
593984	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$1,708.40
597891	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$217.00
597892	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$403.00
597893	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$713.00
597894	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$1,116.00
602841	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$1,980.20
602842	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$31.00
607581	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$62.00
612511	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$529.00
612512	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$496.00
612513	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$372.00
619041	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$1,395.00
62239	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$2,016.24
624551	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$7,556.24
629121	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$9,248.50
63044	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$2,255.80
630441	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$2,193.80
630442	91247	191250	AP POSTING	FAGEN FRIEDMAN & FULFROST	Accounts Payable	\$62.00
PD118	91504	191576	AP POSTING	MILLER, DAVID G.	Accounts Payable	\$8,531.15
PD1181	91504	191576	AP POSTING	MILLER, DAVID G.	Accounts Payable	\$4,833.07
Detail Total:						\$47,589.40

Encumbrance Detail (Standard)

Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount
0	91247	191250		FAGEN FRIEDMAN & FULFROST		\$5,774.82
0	91504	191576		MILLER, DAVID G.		\$11,635.78
Detail Total:						\$17,410.60

01.0.00000.0.00000.74400.5822.2300000	Software Support	\$24,530.00	\$0.00	\$24,530.00	\$24,295.20	\$24,295.20	\$234.80	\$0.00	\$234.80	0.96%
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Transaction Detail (Standard)

Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount
INV24285	190057	190609	AP POSTING	NEOGOV	Accounts Payable	\$8,855.70
INV24286	91785	191973	AP POSTING	NEOGOV	Accounts Payable	\$2,761.00
INV24828	91397	191991	AP POSTING	NEOGOV	Accounts Payable	\$12,678.50
Detail Total:						\$24,295.20

Encumbrance Detail (Standard)

Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount
0	91397	191991		NEOGOV		\$0.00
0	91785	191973		NEOGOV		\$0.00
0	190057	190609		NEOGOV		(\$8,855.70)
Detail Total:						(\$8,855.70)

Palmdale School District

Personnel Commission 230

From Date: 7/1/2018

To Date: 6/30/2019

Fiscal Year: 2018-2019

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
01.0.00000.0.00000.82000.4393.2300000	Water, Bottled	\$200.00	\$0.00	\$200.00	\$184.69	\$184.69	\$15.31	\$0.00	\$15.31	7.66%

Transaction Detail (Standard)							
Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount	
4449953010119	91183	191773	AP POSTING	SPARKLETTS	Accounts Payable	\$23.52	
4449953030119JAN	91183	191773	AP POSTING	SPARKLETTS	Accounts Payable	\$27.44	
4449953050119MA RAPR	91183	191773	AP POSTING	SPARKLETTS	Accounts Payable	\$31.36	
4449953060119	91183	191773	AP POSTING	SPARKLETTS	Accounts Payable	\$19.60	
4449953070119	91183	191773	AP POSTING	SPARKLETTS	Accounts Payable	\$20.05	
4449953090118	91183	191773	AP POSTING	SPARKLETTS	Accounts Payable	\$31.36	
4449953100118	91183	191773	AP POSTING	SPARKLETTS	Accounts Payable	\$7.84	
4449953110118	91183	191773	AP POSTING	SPARKLETTS	Accounts Payable	\$15.68	
4449953120118	91183	191773	AP POSTING	SPARKLETTS	Accounts Payable	\$7.84	
Detail Total:						\$184.69	

Encumbrance Detail (Standard)							
Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount	
0	91183	191773		SPARKLETTS		\$0.00	
Detail Total:						\$0.00	

Function: Operations - 82000		\$22,832.00	\$0.00	\$22,832.00	\$21,793.85	\$21,793.85	\$1,038.15	\$0.00	\$1,038.15	4.55 %
Grand Total:		\$774,452.00	\$0.00	\$774,452.00	\$615,125.75	\$615,125.75	\$159,326.25	\$17,410.60	\$141,915.65	18.32%

End of Report

Palmdale School District

Personnel Commission 230

From Date: 7/1/2018

To Date: 6/30/2019

Fiscal Year: 2018-2019

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
01.0.00000.0.00000.74400.5830. 2300000	Consultants	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
01.0.00000.0.00000.74400.5890. 2300000	Other Operation Services	\$800.00	\$0.00	\$800.00	\$600.00	\$600.00	\$200.00	\$0.00	\$200.00	25.00%

Transaction Detail (Standard)							
Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount	
9151	93492	193393	AP POSTING	SHREDS UNLIMITED	Accounts Payable	\$50.00	
9235	93492	193393	AP POSTING	SHREDS UNLIMITED	Accounts Payable	\$550.00	
9236	93492	193393	AP POSTING	SHREDS UNLIMITED	Accounts Payable	\$0.00	
9239	93492	193393	AP POSTING	SHREDS UNLIMITED	Accounts Payable	\$0.00	
Detail Total:						\$600.00	

Encumbrance Detail (Standard)							
Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount	
0	93492	193393		SHREDS UNLIMITED		\$0.00	
Detail Total:						\$0.00	
01.0.00000.0.00000.74400.5899. 2300000	Suspense		\$3,034.00	\$0.00	\$3,034.00	\$0.00	\$3,034.00 100.00%

Function: Personnel Commission - 74400

			\$751,620.00	\$0.00	\$751,620.00	\$593,331.90	\$593,331.90	\$158,288.10	\$17,410.60	\$140,877.50	18.74 %
01.0.00000.0.00000.82000.2230. 2300000	Custodian		\$11,888.00	\$0.00	\$11,888.00	\$11,887.29	\$11,887.29	\$0.71	\$0.00	\$0.71	0.01%
01.0.00000.0.00000.82000.4320. 2300000	Supplies		\$1,930.00	\$0.00	\$1,930.00	\$1,394.29	\$1,394.29	\$535.71	\$0.00	\$535.71	27.76%

Transaction Detail (Standard)							
Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount	
484788393	96147	195810	AP POSTING	SUPPLYWORKS	Accounts Payable	\$1,394.29	
485214258	96147	195810	AP POSTING	SUPPLYWORKS	Accounts Payable	\$21.92	
488856816	96147	195810	AP POSTING	SUPPLYWORKS	Accounts Payable	(\$21.92)	
Detail Total:						\$1,394.29	

Encumbrance Detail (Standard)							
Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount	
0	96147	195810		SUPPLYWORKS		\$0.00	
Detail Total:						\$0.00	

Palmdale School District

Personnel Commission 230

From Date: 7/1/2019

To Date: 8/31/2019

Fiscal Year: 2019-2020

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
01.0.00000.0.00000.74400.4320. 23000000	Supplies	\$5,799.00	\$0.00	\$5,799.00	\$0.00	\$0.00	\$5,799.00	\$0.00	\$5,799.00	100.00%
01.0.00000.0.00000.74400.4380. 23000000	Supplies-Technology	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.0.00000.0.00000.74400.4420. 23000000	Non Cap Asset	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.0.00000.0.00000.74400.4480. 23000000	Non Cap Asset Technology	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
01.0.00000.0.00000.74400.5210. 23000000	Mileage	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.0.00000.0.00000.74400.5220. 23000000	Conferences/Mileage	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$0.00	\$18,000.00	100.00%
01.0.00000.0.00000.74400.5310. 23000000	District Membership	\$3,600.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$3,600.00	100.00%
01.0.00000.0.00000.74400.5712. 23000000	Direct Costs-Printing	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
01.0.00000.0.00000.74400.5719. 23000000	Direct Costs-Mailing Services	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
01.0.00000.0.00000.74400.5810. 23000000	Advertising - Legal	\$4,800.00	\$0.00	\$4,800.00	\$0.00	\$0.00	\$4,800.00	\$0.00	\$4,800.00	100.00%
01.0.00000.0.00000.74400.5822. 23000000	Legal Expenses	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	100.00%
01.0.00000.0.00000.74400.5828. 23000000	Software Support	\$28,000.00	\$0.00	\$28,000.00	\$0.00	\$0.00	\$28,000.00	\$0.00	\$28,000.00	100.00%

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Report: iVisions.rptGLGenRptwBudgetAdjNEW

2.5

Palmdale School District

Personnel Commission 230

From Date: 7/1/2019

To Date: 8/31/2019

Fiscal Year: 2019-2020

Account Number	Description	Budget	Adjustments	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Bal	%Bud
01.0.00000.0.00000.74400.5830. 2300000	Consultants	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.0.00000.0.00000.74400.5890. 2300000	Other Operation Services	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
Function: Personnel Commission - 74400		\$728,924.00	\$0.00	\$728,924.00	\$0.00	\$0.00	\$728,924.00	\$0.00	\$728,924.00	100.00 %
01.0.00000.0.00000.82000.2230. 2300000	Custodian	\$11,992.00	\$0.00	\$11,992.00	\$0.00	\$0.00	\$11,992.00	\$0.00	\$11,992.00	100.00%
01.0.00000.0.00000.82000.4393. 2300000	Water, Bottled	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
Function: Operations - 82000		\$21,076.00	\$0.00	\$21,076.00	\$0.00	\$0.00	\$21,076.00	\$0.00	\$21,076.00	100.00 %
Grand Total:		\$750,000.00	\$0.00	\$750,000.00	\$0.00	\$0.00	\$750,000.00	\$0.00	\$750,000.00	100.00%

End of Report